

Judge Nancy R. McDonnell
Community Based Correctional Facility
Facility Governing Board & Judicial Advisory Board

Meeting Minutes

June 12, 2015

Present FGB Members: Al Sanchez, (Chair), Charles See, Greg Popovich, Gwen Mitchel-Cole, Paul Tepfenhart, Thomas Washington and William Thompson.

Judges: Judge Dick Ambrose, Judge Nancy McDonnell

Probation: Maria Nemece, Stephania Pryor

Oriana House: Anne Connell-Freund, Ashly Wells, James Lawrence, Illya McGee and Carolyn Perkins (taking minutes).

- I. Welcome & Approval of May meeting minutes – the minutes were approved.
- II. Al stated that the occupancy rate has increased at the facility. Charles See suggested going back to the judges and thanking them for stepping up the referrals. Judge Ambrose stated that the judges would not be meeting again until September.
- III. Greg Popovich provided an update on the scanner. He was contacted by the company and he provided him with contact information for Ashly. The scanner should arrive sometime next month. A maintenance contract was purchased and training will be included.
- IV. Probation – Stephania Pryor stated that probation has hired 2 supervisors for the Probation Department. She stated that on June 4th the department had a CCA audit. Overall the department did well. The auditors will return July 7th to review their action plan. Their recommendation was to differentiate the amount of dosage by risk level, moderate to receive low dosage, high to receive more dosage.
- V. Governance Committee – Bill Thompson reported Judge Michael Jackson is starting up the Veteran Court and would like to talk with him about referring defendants to the CBCF. Bill suggested drafting a letter to the judges to inform them on the successful completions at the CBCF. He would also like to contact Judge Russo to get an update as to the possibility of a female facility. Al would also like for the committee to look at the strategic plan and review what progress has been made. Al asked Greg to mention to Judge Russo that we are still waiting for approval of board reappointments. Charles See recommended sending letter to County Executive on behalf of the board. Greg Popovich wants to know if any procedure has been put in place concerning the scanner. The board wants to make sure that everyone who enters the facility is going through the scanner including staff.

VI. Aftercare Committee – On behalf of Chief William Denihan, Stephania provided an update of the committee. The following recommendations were made:

- Chief Denihan requested a breakdown of the number of referrals to Transitional Services (TS) by AOD and mental health –there have been 76 referrals to TS and 97% have received AOD treatment services. There are 19 MH clients (23%) including 3 SMI. Linkage is made for alcohol, drug and mental health services while at the CBCF.
- Add Wellness Self-Management classes to TS. Continue 12 week Recovery Resources Self-Management classes in TS program. The part time nurse would conduct these classes.
- Set up a meeting with principals from sober bed agencies at CBCF to learn about programs available. Chief Denihan will set up a meeting with sober bed providers for the CBCF.
- Recommendation that the FGB request read only access to jail electronic medical records for the CBCF
- Mike Randle has talked with Tim Perotti with Maingate concerning having clients work in the area businesses
- Stephania reported that 5% of probationer's test positive for drugs. Moderate offenders are given a supervision plan depending on their needs; Substance Abuse Treatment, Employment, Cognitive Skills-TFAC, Day Programming, Education-GED, Anger Management and Offender Orientation.
- Recommendation that committee continues to meet at least twice a year to review progress
- Al requested that Judge Russo be asked about a date for the Mental Health training to be held

VII. Operators Report

- A. Lease Agreement Between Oriana & FGB – A motion was made to approve the lease agreement. Motion second and passed.
- B. Monthly Fiscal Report- Anne Connell-Freund provided an overview of the report.
- C. Dashboard & Drug Deterrence Report – Ashly provided an overview of the reports.

VIII. Open Discussions

Greg Popovich stated that the judges have some concerns about the per diem charges that clients are required to pay. Oriana explained that clients are required to pay restitution, court costs, child support and 20% per diems after they start working. The per diem fees are used to make purchases for the clients, such as recreational equipment, special events. Greg would like to have a meeting to discuss further.

Al would like to set some goals for hiring employees to work at the CBCF.